

**H2**

**CHAIR’S LOG: Assurance summary**

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| **Resources Assurance Committee** | **Chair: Lynne Mellor** | **Date: 18 January 2022** |

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| **Agenda Item** | **Summary** | **Receiving Body:****Board/****Committee** | **Recommendation/****Assurance to the receiving body: Information, Action, Decision** |
| **Workforce and OD** |
| **6** | **IBR** | * The Committee noted the issue of staff absences, influenced in particular by the consequences of the current Covid wave. Staff absences were at 9.3% last week and by 17 January down to 8.1%; however, Covid cases during the same period were up, from 15% to 17%. Compounding problems further, is the lack of compliance to the process of recording an individual’s return to work – which is skewing the data accuracy i.e., the main issue being the *potential* for staff not to be removed once they have returned from leave in a timely fashion. The Committee was assured staff are being constantly reminded to follow the return-to-work process.
* Staff well-being and mental health issues were also discussed and the Committee asks the Board to consider how we further recognise all staff given we are in the midst of yet another wave of the pandemic.
* The Committee very much welcomed the good news that the Trust had been successful in a bid for £270k for the recruitment of international staff – 90 registered nurses and 6 registered midwives.
* The Committee discussed the impact and risks of the ‘Vaccination condition of deployment’, a central government initiative, which requires all staff (with some stipulated exceptions) to have at least 2 doses of the Covid vaccine by the end of March 2022. The Trust has reviewed 11203 staff (excluding volunteers and governors) and is focusing on 820 staff where the data is unclear, to determine if they have met the conditions. For those staff unvaccinated it will mean 1st dose by 3 Feb and second by 31 March. Those who do not meet the government criteria (or exemptions) will be subject to dismissal following a review by the Trust.
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| **7** | **Annual Equality, Diversity and Inclusion Workforce Report** | * The Committee was assured progress was being made, but did ask for the next issue of the report to consider shortening to an executive summary of the key challenges and actions which were addressed, measurement of progress against plan, including achievements, risks and clear outcomes.
 | BOARD | INFORMATION |
| **Digital** |
| **8** | **IBR** | * The Procurement exercise for a new long-term delivery process has been delayed. The Committee was assured that the Digital team has worked extremely hard over Christmas to rework plans and spread the immediate work across a number of suppliers. The Committee thanked the team, and asked for a review of the risk probability impact.
 | BOARD | INFORMATION |
| **Finance** |
| **9** | **IBR** | * Month 9 – largely balanced, reporting £37k surplus against an adjusted planned deficit of £257k thus £294k ahead of the adjusted system plan.
* Concerns about ad hoc ‘premium’ spending linked to staffing problems as a consequence of the pandemic were discussed. The hope is that this ‘premium spend’ will not be necessary in the next few months if the pandemic-associated staffing problems are resolved as the current wave subsides.
* Noted capital planning for 22/23 is underway to present to Board in due course.
 | BOARD | INFORMATION |
| **YTHFM LLP** |
| **10** | **Risk and Assurance update** | * Covid related issues have caused staff absences and all Band 2 and 3 have been offered enhancements to support the current workforce until end of January 2022.
* A bid for a grant to support the Trusts Carbon Energy plans has been awarded. This was very much welcomed by the Committee as good news given the £10M allocation.
* Scarborough business case is progressing post Board through all the necessary channels.
 | BOARD  | INFORMATION |
| **Governance** |
| **11** | **BAF** |  |  |  |
| **Trust strategic goals assured to Committee** | **1. To deliver safe and high quality patient care as part of an integrated system** | [ ]  | **2. To support an engaged, healthy and resilient workforce** | [ ]  | **3. To ensure financial sustainability** | x[ ]  |
|  | **BAF Risks assured to Committee**  | **PR1 - Quality Standards** | [ ]  | **PR2 - Safety Standards** | [ ]  | **PR3 - Performance Targets** | [ ]  |
|  | **PR4 - Workforce** | x[ ]  | **PR5 - Inadequate Funding** | x[ ]  | **PR6 - IT Service Standards** | x[ ]  |
|  | **PR7 - Integrated Care System** | x[ ]  | **Comments: PR7 is interrelated across our agenda, and will be noted as discussions arise.** |
|  | **Key Agenda Items** | **RAG** | **Key Assurance Points** | **Action**  |
| PR4 | Workforce and OD |  | Committee noted issues remain on medical staffing from auditCommittee noted staff absences and impact on well being | Polly to return to Committee with progress report in FebruaryBoard to note and support plans to address  |
| PR6 | Digital |  | Continued issue on lack of progress on cyber desktop test exercise | A cyber expert has been brought into the trust to bridge the gap before a more permanent recruit is brought on board. |
| PR5 | Finance, CIP & Capital programme slippage |  | Both risks were noted and assurance provided that mitigation plans are in place | Andy to continue to update as progress made |